

**EXPRESSION OF INTEREST (EOI)
FOR
COMPREHENSIVE PEST CONTROL SERVICES
AT SNBNCBS**

**S. N. Bose National Centre for Basic Sciences
Block –JD, Sector-III, Salt Lake City
Kolkata – 700 106**

S. N. Bose National Centre for Basic Sciences
Block-JD, Sector-III, Salt Lake, Kolkata-700106

(An autonomous body funded by Department of Science and Technology, Govt. of India)

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Notice Inviting Expression of Interest (EOI) for Comprehensive Pest Control Services”
at the campus of S N Bose National Centre for Basic Sciences, Salt Lake, Sector – III, Block –
JD, Kolkata – 700106.

1. Preamble

Satyendra Nath Bose National Centre for Basic Sciences (SNBNCBS) is an autonomous research institute funded by the Department of Science and Technology, Govt. of India. It is an education cum research centre having its campus on 15 acre of land-area at Salt Lake, Kolkata, with hostel facilities.

In view of maintaining the healthy environment of the Campus, the Centre wishes to engage an agency to provide Comprehensive Pest Control Services throughout the year.

Expression of Interest (EOI) in sealed envelope are invited in prescribed format given in **Annexure-I** from reputed and experienced agencies by the Registrar on behalf of the Centre. Applications should reach the undersigned within 21 days from the date of publication of this advertisement along with all relevant documents.

2. Objective

The purpose of inviting EOI is to receive offers from interested agencies for providing Comprehensive Pest Control Services to the Centre. On receipt of applications against this invitation, short-listing of agencies, based on their credentials and record of past performance will be made out of which the final selection will take place by obtaining financial offers.

3. Qualifying Criteria for shortlisting will be as under:-

- (a) The bidder should have minimum 3 years of consistent experience in Pest Control / Management Services preferably in Govt. / Semi Govt. / PSU Organizations / Educational Institutions / reputed private organizations.
- (b) The average annual financial turnover of the bidder should be minimum of Rs. 25,00,000/- (Rupees Twenty Five Lakhs) during last three years ending on 31st March 2017.
- (c) The agency should have past experience in having carried out similar work for a minimum building covered area of 28,000 sq.ft. in a Govt / PSU / Autonomous body etc.
- (d) The bidder should possess valid trade license in relevant field and furnish registration number for PAN / Service Tax and Professional Tax or GST whichever is applicable.

4. Scope of Work

Pest Control shall include, but not be limited to:

- i) General Pest Management at the entire campus.
- ii) Indoor and Outdoor treatment at regular intervals.
- iii) Indoor treatment includes the Centre's Main Building ground floor + 3 floors including common areas like staircase, corridor, reception, lobby etc., two Hostels (Radhachura and Krishnachura), Integrated Hostel Building & Transit Quarter Complex (IHBTQC), Guest House (Bhagirathi) (ground + 3 floors), Pump House, Director's Bungalow, Essential Staff Quarter (Subarnarekha) including common areas and Security's Rooms (North Gate and West Gate), Guest House Canteen, Hostel Canteens, Labs in the Tennis Lawn & 2 Nos. New Lab (Lab-1 & Lab-2) , Mechanical Workshop, Electrical Sub-Station, Student's Common Room, Drivers & Cleaners Room, Stores, New Electrical

Substation, Clean Room, Helium Plant, Centre's inside drainage (all manholes) and 2 Nos. Fire Room.

- iv) Pest Control includes treatment for cockroach, ant, mosquito, fly, bed-bug, any flying insects, crawling insects, rodent (rat).
- v) 'Outdoor Treatment' should include snake treatment along with mosquito and rodent control.
- vi) A periodical visit cum inspection is to be carried out, followed by a proper reporting in writing to the authority.

5. Special Conditions:

- i) All necessary consumables for the service e.g. insecticides, pesticides, chemicals etc. shall be supplied by the agency.
- ii) The authority shall ensure that the chemicals and dosages are WHO approved.
- iii) The agency should provide trained manpower and provide them proper protection i.e. masks, gloves etc. The agency should ensure that these are worn by their staff at the time of pest control.
- iv) The agency should submit MSDS (Material Safety Data Sheet) of chemicals to be used.
- v) Night stay inside the Centre's premises without prior permission of the Competent Authority is not permissible.
- vi) The agency shall provide all necessary machinery, equipment, tools & tackles necessary for providing the service satisfactorily.
- vii) For transportation and other operations, the agency shall deploy its own manpower, materials, equipment for providing the service.

6. Inspection of site

The agencies which are interested to submit Expression of Interest may, should they desire, visit the campus on all working days from Monday to Friday. The agency may contact the Deputy Registrar (Administration), S. N. Bose National Centre for Basic Sciences, Block – JD, Sector – III, Salt Lake, Kolkata – 700 106 to facilitate inspection at Phone No 033 23355706-08 Extn. No. 409.

7. This may be noted that mere fulfillment of the above qualifying criteria will not automatically make an agency eligible for short listing. The Centre reserves the right to accept or cancel any or all the applications without assigning any reason.


Registrar

Application Format:

Comprehensive Pest Control Services at SNBNCBS, Salt Lake, Kolkata-700106

Ref.....

Date.....

1. Name of the Agency :
2. Address :

3. Email :
4. Contact No. :
5. Contact Person :
6. PAN :(Enclose Proof)
7. VAT Regn. No. :(Enclose Proof)
8. Service Tax Reg. No. / GST (whichever is applicable) :(Enclose Proof)
9. Documents checklist:

Attachment	Document	Submitted	
		Yes	No
A	List of similar assignments executed during last three years indicating executed value, Completion Certificate against corresponding Work Order to be furnished. Name, Address, Phone no. and email ID of contact persons of the organisation where those jobs have been executed has been provided.		
B	Audit Report /CA's certified statement (Statement of Accounts) for the last 3 financial years.		
C	List of current assignments with any Govt. / Semi Govt. / PSU Organizations / Educational Institutions / reputed private organizations, if any		
D	Approval of WHO and MSDS certification for the chemicals to be used along with chemicals list		
E	PAN, VAT, Service Tax / GST Regn. No., Trade License		

Signature with date and seal